



During the summer, workers may perform more job tasks outdoors. This exposure to high temperatures and humidity can lead to life-threatening heat related illnesses. Heat-related illnesses are preventable. Protect your employees by following these suggestions.

Before Excessive Heat Situations

- **Stay informed.**
 - Monitor for heat advisories in your area at the NOAA National Weather Service. <http://www.weather.gov/>
 - Listen to local news and weather channels during extreme heat conditions for health and safety updates.
- **Know the terminology.**
 - **Excessive Heat Advisory:** An excessive heat event is occurring; prolonged exposure or strenuous activity might result in a heat-related illness.
 - **Excessive Heat Warning:** Life-threatening heat is occurring. Take precautions immediately!
- **Discuss heat precautions with your employees.**
 - Limit or avoid activity during the day.
 - Keep hydrated; drinking at least every 15 minutes.
 - Wear wide-brimmed hats for protection from the sun.
 - Wear sunscreen with SPF 15 or higher.
 - Dress in lightweight, loose-fitting, light-colored clothing.
 - Train employees to recognize the signs of heat illness.
- **Establish shade or cooling areas for your employees.**
 - Set up awnings or canopies, if natural shade is not available.
- **Prepare for power outages.**
 - High summertime temperatures increase energy demand for cooling; overloaded energy systems can result in power outages.
 - For more information see the Power Outage handouts in this manual.
- **Prepare your facilities.**
 - Maintain your air conditioning system to ensure it is able to work when you need it most.
 - Check air-conditioning ducts for proper insulation.
 - Window air conditioners should be installed snugly and insulated, if necessary.
 - Weather-strip doors and windows to keep cool air in.
 - Cover windows that receive morning or afternoon sun with drapes, shades, awnings, or louvers.
 - Use electric or ceiling fans to improve ventilation and comfort.

During Excessive Heat

- **If employees work outdoors,**
 - Schedule work during the morning and late-afternoon hours.
 - Avoid strenuous activities outdoors, especially mid-day.
 - Adjust work schedules to provide workers with breaks in the shade or an air-conditioned area.
 - Postpone nonessential tasks.
 - Make sure employees drink plenty of water, frequently.

Heat-Related Illnesses

- **Heat stroke is a life-threatening situation!**
 - Occurs when the body is unable to regulate its temperature and the body is unable to cool itself.
 - **Signs:** extremely high body temperature (above 103°F)
 - red, hot, and dry skin (no sweating)
 - rapid, strong pulse
 - throbbing headache
 - dizziness
 - nausea
 - confusion
 - unconsciousness
 - **If you see any of these signs, get medical assistance immediately!**
- **Heat exhaustion.**
 - A milder form of heat-related illness that can develop after several days of exposure to high temperatures and inadequate or unbalanced replacement of fluids.
 - **Signs:** cool, moist, pale or flushed skin
 - heavy sweating
 - headache
 - nausea
 - dizziness
 - weakness
 - Cool the victim by: providing cool, nonalcoholic beverages
 - rest in a cool or air-conditioned environment
 - cool shower, bath, or sponge bath
 - If the person vomits or begins to lose consciousness, **get medical assistance immediately!**
- **Heat cramps.**
 - Muscle pains or spasms (usually in the legs or abdomen) that occur in association with loss of fluids and electrolytes following strenuous activity.
 - Often an early sign the body is having trouble with heat.
- **Sunburn.**
 - Damage to the skin that significantly slows the skin's ability to release heat.
 - Usually minor discomfort that heals in a week.
 - Severe sunburn may require medical attention.
- **Heat rash.**
 - Skin irritation caused by excessive sweating during hot, humid weather.

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